SC/ST CELL

The University Grants Commission (UGC) has prioritized the well-being of underprivileged students and staff members during the IX plan period, and directed all universities to establish an SC/ST Cell in each college. In accordance with this directive, the SC/ST Cell of Sree Ayyappa College, Eramallikkara, was established in the year 2021 with the aim of empowering SC/ST students in the college.

AIM:

The primary objective of the cell is to monitor the guidelines issued by the Ministry of Human Resource Development (MHRD), the University Grants Commission (UGC), and the Government of Kerala, which are updated periodically. The cell strives to advocate for the special interests of students in the reserved category and provides specific support in areas where students may face difficulties. One of the key responsibilities of the cell is to receive, review, and process applications from SC/ST students pursuing their studies.

The cell actively organizes interactive sessions and informal meetings with students to address their personal, social, and academic challenges. SC/ST students can approach the Section Officer/Liaison Officer of the Cell to seek resolution for any grievances related to academic, administrative, or social issues. The Section Officer/Liaison Officer engages with the students, understands their concerns, and takes necessary actions or offers advice/help to resolve the matter.

UGC GUIDELINES FOR THE ESTABLISHMENT OF THE SC/ST CELL

As per the 1998 UGC Guidelines for the establishment of Special Cells for Scheduled Castes and Scheduled Tribes in universities and deemed universities, these cells serve the purpose of monitoring the admission of students and the recruitment of teaching and non-teaching staff at different levels. Additionally, their function includes assisting students belonging to SC/ST categories to integrate into the mainstream university community and addressing any difficulties they may be facing. The establishment of these cells aims to promote inclusivity and ensure equal opportunities for SC/ST students and staff members in the university setting.

OBJECTIVES

- To raise awareness among SC/ST students about various scholarship programs offered by the State Government and UGC.
- To facilitate special opportunities that contribute to the career development of SC/ST students.
- To ensure the protection and reservation as provided in the Constitution of India for SC/ST students.
- To establish a mechanism for addressing the grievances of SC/ST students, if any.

- To receive written complaints from SC/ST teachers, officers, employees, and students, and direct them to the appropriate department, person, or section for peaceful resolution.
- To take necessary follow-up measures to achieve the objectives and targets set by the Government of India and UGC.

ACTIVITIES

- To gather reports and information pertaining to Government of India orders on various aspects of education and employment for SC/ST candidates.
- To disseminate State Government and UGC's decisions regarding different scholarship programs.
- To engage in communication with students, providing motivation and guidance for better future planning.

GRIEVANCE REDRESSAL

SC/ST students and employees are encouraged to approach the Coordinator of the Cell for the resolution of any grievances they may have related to academic, administrative, or social issues. The Coordinator regularly interacts with the concerned students and staff to gain a thorough understanding of their problems and takes appropriate action, providing necessary advice and assistance to resolve the matter.

PROCEDURE TO FILE A COMPLAINT

Any student or employee of Sree Ayyappa College, Eramallikkara, can submit a written complaint to the Coordinator of the SC/ST Cell. The Cell is open to receiving complaints from all eligible individuals within the college community.

SC/ST CELL COMMITTEE

Sr. No.	Name	Designation	Contact
1	Dr Rejiya C S	Assistant Professor & Convener	8075095862
2	Dr. Madhavan N	Assistant Professor	9447235370
3	Sri.Mahesh T.L	LDC	9446120700
4	Smt. Chithra S	UDC	6282706561
5	Sreepathi	IIDC Electronics	
	Swathy	II DC B.Com with CA	

6	Anantha Shankar	III DC Electronics	

MINUTES OF THE MEETING

First Semester (21.06.2021)

- The SC/ST Cell was formed with five members.
- The convener presented the aims and objectives of this committee.
- The cell discussed various scholarships available to the students.
- Information about the schemes offered by the Government and University was obtained.

Second Semester (22.11.2021)

- A review of the issues discussed in previous meetings was conducted.
- The cell provided necessary information to the office staff regarding SC and ST students.
- Follow-up on scholarships was carried out.

First Semester (20.06.2022)

The SC/ST cell was formed with five members

- The convener presented the aims and objectives of this committee.
- It was decided to provide information about competitive examinations and related facilities to the students belonging to SC and ST categories.
- It was also suggested to provide guidelines for scholarships and various programs conducted by the college.

Second Semester (21.11.2022)

- The review of the meetings held in the last term was conducted.
- The cell provided necessary information to the office staff regarding SC and ST students.
- Follow-up on scholarships was carried out.
- The planning for the next academic year was finalized.